

Semi-Annual Safeguards Monitoring Report: Environment and Social

ADB Project Number: 48141
ADB Loan Number: 3210-FIJ
WB Project Number: 150028
Reporting period: January - July 2019

FIJI: Transport Infrastructure Investment Sector Project

Prepared by
Fiji Roads Authority

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ABBREVIATIONS

ADB	Asian Development Bank
CESMP	Construction Environmental and Social Management Plan
CPP	Consultation and Participation Plan (for the project)
CRC5	China Rail Company No. 5 (SARUP 1 contractor)
CSS	Country Safeguard System
DOE	Department of Environment
DSC	Design and Supervision Consultant
EIA	Environmental Impact Assessment
EMU	Environment Management Unit
ESMF	Environmental and Social Management Framework
ESMP	Environmental and Social Management Plan
FTIIP	Fiji Transport Infrastructure Investment Project
FRA	Fiji Roads Authority
GOF	Government of Fiji
GRM	Grievance Redress Mechanism
HIV/AIDS	Human Immunodeficiency virus / acquired immunodeficiency syndrome
LARF	Land Acquisition and Resettlement Framework
LARP	Land Acquisition and Resettlement Plan
MOE	Ministry of Economy
MOWE	Ministry of Waterways and Environment
MOU	Memorandum of Understanding
MWTPU	Ministry of Works, Transport and Public Utilities
NTC	Notice to Contractor
PST	Project Supervision Team (in FRA)
Qoliqoli	Traditional beach, lagoon and reef areas
SARUP	Suva Arterial Roads Upgrading Project
SPS	Safeguards Policy Statement 2009 (of ADB)
WB	World Bank

1 INTRODUCTION

1.1 Description of the Project

Background. The Transport Infrastructure Investment Sector Project (the project) is financed under joint Asian Development Bank (ADB) and World Bank (WB) loans with counterpart funding from the Government of Fiji (GOF). On behalf of the GOF the executing entity is the Ministry of Economy (MOE) and the project is being implemented by Fiji Roads Authority (FRA). The Project supports the GOF Roadmap for Democracy and Sustainable Socio-Economic Development, which emphasizes the lack of transport as a constraint for Fiji's economic and social development. It also responds to the requirements of the new 2013 Constitution of Fiji, which states that: "The state must take reasonable measures within its available resources to achieve the progressive realization of the right of every person to have reasonable access to transportation." (34(1)). As approximately 55% (412,425) of Fiji's population lives in the rural areas, and approximately 44% of rural people live in poverty, improving service delivery and income opportunities for the rural population is a key priority.

Table 1-1: Basic Project Information

Parameters	Information
Contract No	FRA TIISP 16-01
ADB – Project No Loan No	48141 – 001 3210-FIJ
WB – Project No Loan No	P150028 8482-FJ
Description of works	Drainage associated with road re-construction (e.g. clearing water channel, associated extension or possible replacement of substandard culverts and headwalls); Minor earthworks; Road sealing and re-sealing; Street-lighting, guard rails, traffic signals; Kerb, channel and footpath improvements; Existing pavement upgrade and asphalt concrete finish; and Bridge replacement and repair and improvements of crossings
Engineer	Dr. Charles Ward
Title of report	Semi-Annual Environmental and Social Safeguard Monitoring Report
Period covered by report	January 2019 – July 2019

Project impact and outcome. The impact of the Project will be improved access to markets, employment opportunities and social services. The outcome will be safer, efficient, resilient land and maritime transport infrastructure in the project area. There are two main outputs: (a) rehabilitated and climate resilient land and maritime transport infrastructure; and (b) efficient project management support and institutional strengthening. The second output is to ensure the capacity of Fiji transport agencies and related departments to manage bridge, road, and jetty assets is improved and strengthened to provide higher levels of accountability, improved levels of service and increased transparency in project implementation and delivery.

Project activities comprise physical works including new infrastructure and/or the upgrading, renewal, rehabilitation and/or repair of public roads, bridges and/or rural maritime infrastructure in Fiji and non-physical activities such as institutional strengthening and capacity building

within the transport sector. The project is being implemented following a sector loan modality. The nature of a sector project is that all types of subprojects to be undertaken are known in general terms but only a small number of sub-projects are identified at the project preparation stage. A sector project provides for subprojects to be identified and prepared during implementation. Subprojects will be identified and prioritized following the agreed selection process which includes each subproject meeting a set of criteria. The Project Steering Committee will approve subprojects and the approved list will be forwarded to ADB and WB for no objection.

Purpose of the report. This semi-annual environmental and social monitoring report covers the period 01 January to 31 July 2019. It is prepared by the Environment Management Unit (EMU) under the Project Supervision Team (PST) in FRA. The report is prepared in accordance with the project's Environmental and Social Management Framework (ESMF) and the environmental monitoring and reporting requirements set out in the Project Administration Manual, Project Loan Agreement and Project Agreement as well as the ADB Safeguard Policy Statement 2009 (SPS) and World Bank Operational Policy (OP) 4.01. On 14 August 2019 FRA submitted a proposal for the merging of the safeguard reports (i.e. environmental and social) into one as it was being both reported by the EMU. This was agreed to on the 28 August 2019 when the Semi-Annual Report for the period of 01 July to 31 December 2018 was accepted by ADB and WB.

1.2 Process for Safeguards Compliance

The ESMF and the Land Acquisition and Resettlement Framework (LARF) covering land access, establish the process and procedures to be followed by each subproject to ensure they comply with the Fiji country safeguards system (CSS) and the requirements of SPS and OP 4.01. The LARF was updated during the November 2017 mid-term review.

The ESMF applies to all subprojects implemented by the project in transport sub-sectors of: (i) rural maritime infrastructure (including wharves and jetties), but excluding the main port infrastructure (which is under Fiji Ports Corporation Ltd) (ii) roads (including national main roads, municipal and rural roads), and (iii) bridges. The objective of the ESMF is to ensure that the project follows the requirements as set out in national law¹ in order that environmental and social impacts within these transport sub-sectors are appropriately identified and mitigated to acceptable levels. The ESMF approved during project appraisal was updated in 2016 to reflect some matters that were not anticipated during project preparation but which have come to light through the screening of subprojects since the project has been under implementation. Based on experience with other similar projects, it is anticipated that most impacts will be site-specific and can be readily mitigated, as the roads, bridges and jetties are already present and most works will be repair and/or reconstruction at their existing location, i.e., existing corridors and structural footprints.

The first stage in the safeguards due diligence is screening of subproject impacts to determine the potential risks and required level of assessment as well as the type of safeguards documents/instruments required.

¹ The ESMF follows the requirements of Fiji laws supplemented as necessary to ensure that the objectives and principles of SPS and OP 4.01 are complied with.

The significance of the project's environmental impacts determines the environmental categorization of the project. As most sub-projects relate to existing structures, it is likely that each sub-project will be Category B or C.² The PST completes the screening forms and determine the appropriate categorization based on the definitions above and the detailed screening forms included in the ESMF. The PST has further developed and adapted the screening forms. ADB and WB will jointly review the FRA determination and provide a no objection to commencement of the required level of due diligence. The screening and project descriptions prepared will be submitted by the FRA as part of the screening application to Ministry of Waterways and Environment (MOWE).

For subprojects with low level impacts and risks that do not require additional data and analysis—category C—an environmental and social management plan (ESMP) may be prepared to address construction-related and site-specific environment and social issues rather than a full EIA study (for example installation of street lights, guard rails or traffic signals or straight forward road re-sealing). An outline of a simple ESMP, based on Fiji's Environmental Code of Practice (COEP), has been prepared and will be adapted by the PST to add any subproject specific risks and required mitigations as relevant. The ESMP will be included in the bid and contract documents.

An environmental impact assessment (EIA) will be prepared for subprojects that will require additional specific data/information and further analysis to determine the full extent of environmental and social impacts, which cannot be supplied only by an ESMP and/or an COEP; these projects are category B. The EIA will include an ESMP that will address impacts and identify mitigations measures during pre-construction, construction and operations stages. The ESMP will also include measures to mitigate the impacts of temporary use of land (and associated impacts). Examples of sub-projects requiring an EIA would include bridge works involving civil works, major rehabilitation works, installation of new culverts, minor realignment of a road, and new or relocated jetties/wharves.

The ESMP and EIA will be reviewed and cleared by ADB/WB prior to submission to MOWE for clearance under the country system. Additional permits may be required for some project i.e. permit from Department of Lands under the Rivers and Streams Act for crossings and bridge subprojects.

As per the screening form to be prepared following the LARF, any subprojects requiring temporary use of land (and associated impacts) will be addressed through measures to be included in the ESMP.³

Based on the ESMP from the EIA, the contractor will prepare their construction ESMP (CESMP) which will set out their construction methodology and include site-specific plans as required.

² Category A projects are not eligible for financing under the project.

³ The mitigation measures will be as per the entitlements set out in the LARF.

2 IMPLEMENTATION OF THE ESMF

1. Roles and Responsibilities for ESMF Implementation and Monitoring

Overall roles and responsibilities for environmental management as per the ESMF are outlined in Table 2-1. These have not changed during the monitoring period.

Table 2-1: Roles and Responsibility for Environmental Management

Party	Roles and Responsibility
GOF-MOE	<p>Guide the development of the project and institutional arrangements for the lifetime of the project</p> <p>Ensure FRA has budget and resources to implement the project</p> <p>Ensure that GOF complies with loan covenants and project agreements</p>
FRA	<p>Ensure that the PST is fully staffed and functional during the entire period of project implementation</p> <p>Recruit, administer and supervise project management and technical consultants as required to assist the PST deliver the project</p> <p>Maintain website to facilitate disclosure of project information</p>
PST	<p>Ensure compliance with grant covenants, project agreements, ADB's guidelines, procedures, and policies</p> <p>Provide day-to-day support for project preparation and implementation activities</p> <p>Review consultants' reports and ensure the outputs are suitable to the project objectives and government policies and regulations</p> <p>Undertake screening of each subproject and submit to ADB/WB for no objection</p> <p>Submit safeguards due diligence reports and documents to ADB/WB for review and clearance</p> <p>Submit reports and documents for clearance under GOF systems (laws and regulations)</p> <p>Provide support as required to contractor as they prepare their construction ESMP (CESMP)</p> <p>Review and clear CESMP (including ADB review) prior to contractor commencing any activities on site</p> <p>Provide information to FRA for disclosure on the project page on FRA website</p> <p>Maintain the overall project grievance redress mechanism (GRM) registry/record sheet and summarize for disclosure on project webpage</p> <p>Review contractor implementation of GRM</p> <p>Inspect and audit supervision consultant's monitoring and contractor compliance with approved CESMP</p> <p>Submit periodic reports, including semi-annual safeguards monitoring reports, to ADB/WB and executing agency</p>
ADB/WB	<p>Review project implementation through missions and review of reports</p> <p>Provide clearances (no objection) to required reports/documents, bid documents and bid evaluation reports, contract awards, CESMP, monitoring reports. Disclose reports</p> <p>Provide support and assistance to FRA and PST as required</p>
Contractor	<p>Prepare and implement CESMP</p> <p>Ensure all workers are aware of CESMP provisions and requirements</p> <p>Ensure all workers are aware of project's GRM and maintain GRM registry/record sheet</p> <p>Designate an environmental, health & safety officer responsible to oversee, monitor and record implementation of CESMP</p> <p>Report on CESMP implementation on a monthly basis to PST</p>

3 MONITORING RESULTS

3.1 Status of ESMF Implementation

This reporting period covers the first half of 2019 (i.e. 01 January - 30 June 2019) where reporting of the environmental and social safeguards implementation and monitoring results continue⁴ however both the environment and social elements are combined into one (1). The process and procedures outlined in the project's ESMF are being followed. Table 3.1 shows the status of review and clearance of screening and due diligence documents prepared by PST and submitted to ADB/WB and MOWE for review and clearance.

PST continues to work closely with all relevant stakeholders in the effort to ensure that all due diligence and regulatory approvals are obtained prior to implementation of any project. The following projects are:

- Road Reseals (Central, Western and Northern Divisions);
- Rabaraba Crossing Replacement – Under Implementation; and
- Solovi 1 and Solovi 2 Crossings Replacement – Under Implementation.

The other sub-projects under inception are SARUP 2, Kings Road Rehabilitation and Road Reseals Variations for Central, Western and Northern Divisions, Ovalau Bridge Replacements and Taveuni Bridge Replacements Project.

The PST continues to conduct random inspections of Reseals subproject and, through the Engineer, has issued several verbal and written instructions to improve compliance and environmental performance. Suggestions for improved site monitoring and inspection checklists that was developed by ADB and FRA on 06/11/17 to better reflect the types of works and activities currently being used for this subproject. The existing Reseals Contractor, Higgins, has since been monitoring according to this checklist. During the reporting period only Central and Northern Divisions sites were active since the Western Division sites were completed. The respective divisional General Managers are tasked to overlook the project and assisted by on-site engineers. In addition to this, FRA has now recruited an environment safeguard officer to each of the three divisions and managed by FRA Environment Manager.

The Road Reseals Variation sub-project due diligence is in inception stage and no meetings or site visits had been undertaken during this reporting period. PST currently have four people and may require additional staffs to ensure effective inspection and supervision of active contractors and subprojects. Environmental Safeguard Specialists covers all FRA projects and investments and not just TIISP, as the work program expands.

The summary of due diligence status of the sub-projects is reflected in table 3.1 below. reflecting the closed and ongoing sub-projects.

⁴ The first joint semi-annual environmental and social monitoring report covered the period from July 2018 – December 2018 to ease report writing due to the absence of a dedicated social safeguard officer.

Table 3.1: Status of Due Diligence of subprojects

Project	Screening			Safeguards due diligence docs prepared				Submission to MOE (under EMA)			
	Land	Environment	No Objection ADB/WB	Land	Environment	Review & comments	No Objection ADB/WB	Screening application submitted	MOE confirmation no EIA required	MOE clearance of EIA OR ESMP submitted	Project Closure Status
Streetlighting (3)	C	C	11-Sep-15	LARDD	ESMP	Minor comments addressed	11-Sep-15	NA	10-May-16	NA	Closed
Matewale Crossing	PPTA	PPTA	PPTA	PPTA	PPTA	Cleared	PPTA	13-May-16	NA	27/10/2016	Closed
SARUP 1	C	B	03-Feb-16	LARDD	EIA	Rev. requested Mar-16	12-May-16	NA	22-Feb-16	NA	Closed
Mass Action Guard Rails	C	C	09-Mar-16	LARDD	ESMP	Rev. requested 18-May-16	31-May-16	NA	10-May-16	NA	Closed
Traffic Signals Installation	C	C	09-Mar-16	LARDD	ESMP	Rev. requested 19-May-16	31-May-16	NA	10-May-16	NA	Closed
Urban Streetlights	C	C	09-Mar-16	LARDD	ESMP	Rev. requested 19-May-16	31-May-16	NA	10-May-16	NA	Closed
Rural Streetlights	C	C	09-Mar-16	LARDD	ESMP	Rev. requested 19-May-16	31-May-16	NA	10-May-16	NA	Closed
Road Reseals (West, Central & North)	C	C	26-Apr-16	LARDD	ESMP	Rev. requested 15-Jun-16	31-May-16	16-Jul-19	30-Jul-19	In preparation	Ongoing with proposed variation
Unsealed Road Upgrade Programme	C	B	21-Jun-16	LARDD	ESMP	Rev. requested 02-Jan-18	TBD	13-May-16	TBD	NA	Closed
Solovi 1 & 2 and Rabaraba	B	B	20-Feb-17	LARP	EIA	Rev. requested 21/28 Mar-17	29-Aug-17	18/02/16, 19/02/16 & 21/08/15	NA	19/04/16, 19/04/16 & 27/10/15	Ongoing
SARUP 2	C	B	12-Apr-18	LARDD	EIA	Minor comments addressed	29/05/2018	Feb-18	20-Apr-18	31-May-18	Ongoing
Kings Road Rehabilitation	C	B	26-Mar-19	LARDD	EIA	Cleared by ADB March 2019	01/03/2019	21-Dec-19	03-Jul-19	In preparation	NA

4 SUB-PROJECT STATUS

4.1 Site Updates

a) Road Reseals

For the reporting Road Reseals project was active in the Central and Northern Division only. Works carried out revolved around resealing, enabling works and maintenance of existing infrastructure (drainage and high shoulder removal works).

Only minor environmental issues were recorded or noted and improvements done to clear the environment defects. Thus, no instruction notice to Higgins were raised to address non-compliance matters (address a non-conformity or to improve environmental performance). The instruction notice referred to was for minor bitumen spill and issued after monitoring by site engineers. The Contractor have accordingly addressed the instruction notice(s).

Infringements and infractions are ranked as minor-moderate scale/significance, relating mostly to health and safety (including non-provision of appropriate PPE), spill/pollution events, waste management, traffic control, compound and works yard issues, stockpile locations, and dust and noise control.

b) Rabaraba Crossing Replacement

For the reporting period only site establishment works were being carried out by the Contractor on site under the supervision of FRA's Western Delivery Team. No major environmental incidents were reported during the reporting period.

c) Solovi 1 and 2 Crossing Replacement

Only Solovi 1 was active and works also revolved around site establishment with no major environmental incidents reported by FRA's Western Delivery Team.

d) Kings Road Rehabilitation

Kings Road due diligence was initiated with project being categorized as Category C for Social Safeguards and Category B for environmental safeguards. Focused Group Consultation's and field work was carried out during this reporting period.

e) Variation Road Reseals (Central, Western & Northern)

After deliberation with ADB it was agreed that an ESMP be prepared by FRA Environment Safeguard Team to reflect the variation sites and be submitted to ADB/WB for consideration. A copy of the ESMP was also forwarded to Department of Environment for national safeguard clearance requirements.

4.2 Addressing Grievances

a) Road Reseals

The PST continues to conduct random inspections of Reseals subproject and, through the Engineer, has issued several verbal instructions to improve compliance and environmental performance. The Road Reseals sub-project currently being the only active site. Verbal instruction was issued to the Contractor relating to traffic controls and having them to correctly set up before undertaking any works on site and this is monitored regularly by PST. In addition, non-conformities for stockpile designation (1) and bitumen spills (1) being added into the existing summary of corrective actions issued to the Contractor for remedial. Detail information is attach in Annex 2.

Table 4.1 below shows accumulation of summarized issues identified on site from commencement of the sub-project.

Table 4.1: Summary of Corrective Action Notices Issued to Reseals Contractor

Issue/Site	Noted/cited in instructions		
	No. of non-conformities	No. of opportunities for improvement	No. of observations (verbal)
Dust control, traffic control, run-off/discharges, PPE, fuel/oil drums, bunding, vehicle washdown, access/security, waste		0	0
Site- asphalt concrete paving, waste, run-off, signage	0	0	0
Site compound - H&S, PPE, waste, fuel/oil drums, bunding, drainage	0	0	0
Site - stockpiles to designated areas, vehicle washdown, waste, spoil management, PPE, lighting, plant smoke	1	0	0
Batching plant - H&S, PPE, dust/smoke, oil waste drums, waste, signage, access, night works, bunding, discharges	0	0	0
Nightworks - PPE, lighting	0	0	0
Site - traffic controls/signals, waste, discharge to stream, refuelling	0	0	2
Site - PPE	0	0	0
HMA plant - waste, fuel spills, bunding, site cleanliness, oil/fuel drums	0	0	0
Site - dust control, PPE, bitumen spills, waste	3	2	1
Total	4	2	3

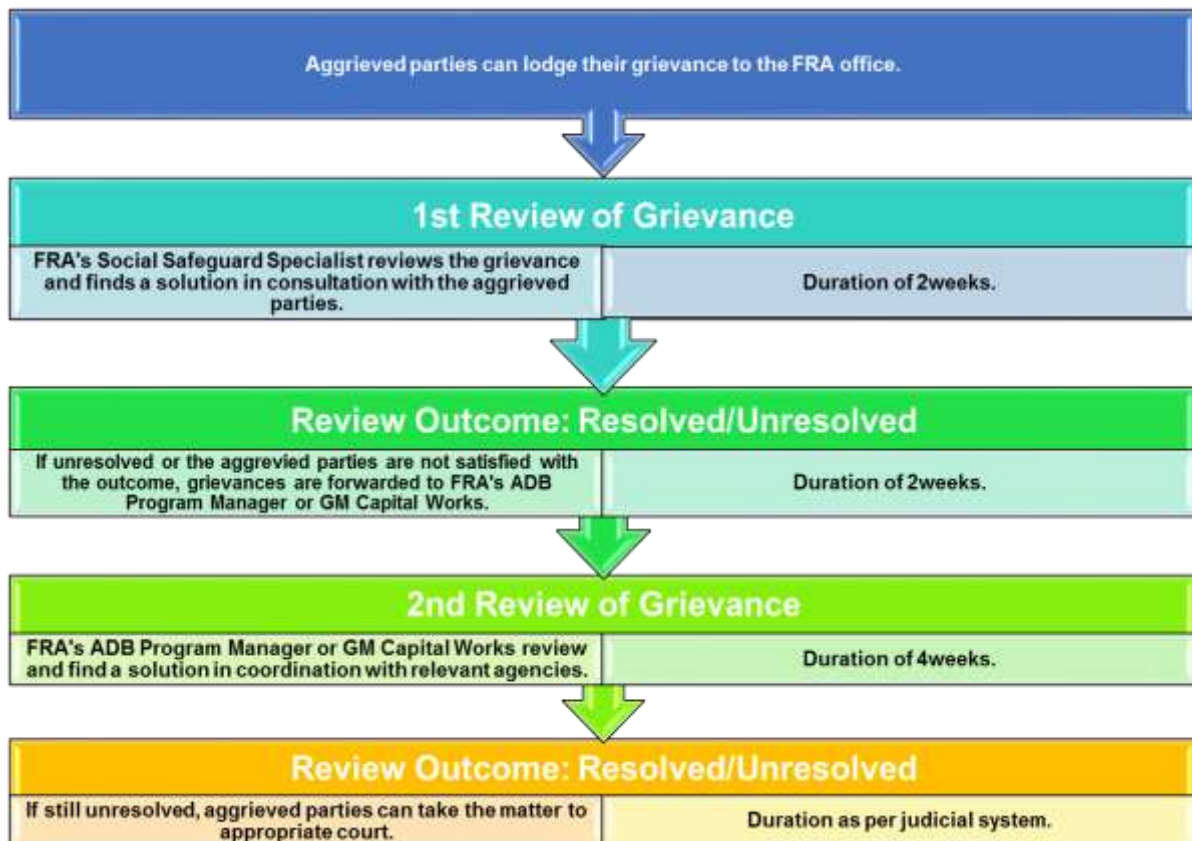
5. CONSULTATION, COMMUNICATION & GRIEVANCE REDRESS

The project’s consultation and communications plan (CCP) is being implemented across project activities and is a continuous process. Further consultations were undertaken for subproject safeguards due diligence, as well as for wider project information disclosure, following the CCP through media releases (local newspaper and radio announcement). For this period of reporting no media releases were done. The project has established a grievance redress mechanism (GRM) which is being implemented by FRA and is required to be implemented by each contractor. The GRM is shown in figure 5.1. The key functions of a GRM are to:

- Record, categorize and prioritize the grievances;
- Settle the grievances in consultation with complainant(s) and other stakeholders;
- Inform the aggrieved parties about the solutions; and
- Forward the unresolved cases to higher authorities.

The PST monitors the GRM as implemented by contractors and summarizes the GRM registry/record sheet in monthly and quarterly progress reporting. There has been only one record of grievances or complaints received through FRA, however there were a number of issues raised to the contractors which have been addressed. A summary of this issues and actions taken is covered in Annex 2.

Figure 5.1: The Project’s GRM



In this reporting period the Kings Road Rehabilitation sub-project screening application was accepted by ADB/WB. This was followed with a series of consultations focusing particularly on Women and People with Disability (PWD). Below is a summary of consultations undertaken for Kings Road Rehabilitation Sub-Project;

Table 5.1: Women's Consultation Summary

Date	Venue	No. of Women Participant
16/04/19	Mako House, Korovou, Tailevu	19
24/04/19	Hexagon Hotel, Rakiraki, Ra	26
26/04/19	Ba Civic Centre, Ba and Tavua Groups	45

Table 5.2: Person's with Disability Consultation Summary

Date	Venue	No. of PWD Participant
30/04/19	District Office Ra, Conference Room	9
30/04/19	District Office Tavua, Conference Room	11
07/05/19	Department of Women, Ba, Conference Room	6

The consultations were successfully executed by FRA environment safeguard team (Central and Western) for the 3 Provinces (Tailevu, Ra & Ba) which the Kings Road Rehabilitation sub-project traverses. The consultation team engaged leaders from women's group along the sub-project footprint through the assistance of Department of Women and Soqosoqo Vakamarama Association. In regards to consultation with Person's living with Disability the National Council for Persons with Disabilities (NCPD) was the main focal point where the request to engage people living along the sub-project with disabilities to attend a special sitting organized at the District Offices.

Annex 3 contains minutes of the meeting that captures the concerns raised by this two focused groups on how they use the road and their expectations on how it should be user friendly towards the special needs and safe to use on a daily basis without prejudice.

Key areas reflected by the groups that were obvious are;

- Installation of road bumps;
- Installation of Streetlights along village frontages;
- Construction of bus-bay's and bus shelter's where school children wait;

- Installation of ramps on bus-bays;
- Crossing assistance for audio and visually impaired person of disability; and
- Continuation of engagement by FRA to the two focus groups.

In addition, the focused were advised to take full advantage of FRA's toll free number 5720 to report any issues that they feel has breached the law or during implementation of the project any construction works undertaken in a manner that was environmental and socially irresponsible.

6 INSTITUTIONAL STRENGTHENING & CAPACITY BUILDING

For this reporting period HIV/AIDS Awareness was conducted by certified FRA OHS officer for 11 staffs of Higgin's who were undertaking the Road Reseal sub-project. Training for the Environment Management Plan for site engineers and FRA safeguard officers have been planned but has been postponed to a later date.

7 SAFEGUARD ACTIVITIES IN THE NEXT QUARTER

Ongoing Road Reseals projects continues in the next quarter with a number of due diligence reports to also be submitted to ADB/WB and DOE. These sub-projects include Kings Road Rehabilitation, Reseals Variation and reporting on the implementation of Solovi 1, Solovi 2 and Rabaraba Crossings. The categories of this projects have been determined and its due diligence documentation will be prepared accordingly.

8 COMPLIANCE WITH COVENANTS & AGREEMENTS

Based on the foregoing, the project is complying with the loan covenants covering safeguards matters and project agreements and requirements, however more effort needs to be directed on compliance monitoring and reporting by onsite engineers and Contractors once all planned subprojects are fully operational.

The next semi-annual safeguards monitoring report for environment and social elements will cover the period July – December 2019 and will be submitted end of January 2020.

Annex 1 – Subproject Photos

Road Reseals Programme Projects



Photo 1 – Queen’s Road



Photo 2 – Quality assurance checks along Queen’s Road.



Photo 3 – Kaisau Road, Nakasi.



Photo 4 – Completed Reseal Site.

Annex – 2 Breakdown of Issues extracted from Stakeholders Register

ADB RESEALS PROGRAMME - Stakeholder Register



No.	Date	Stakeholder	General Information/Enquiry	Environmental Issue	Noise Issue	Dust Issue	Drainage Issue	Property Boundary Issue (Power/WAF/TFL)	Accessway Issues	Workers Issues	Traffic Issues	Vibrations Issues	Other Issues	Communication Issue Details	Responsibility	Action taken	Contact Person	Status	Priority	Date Resolved	Location
9	25 March 2019	Public												Loose chips: - swept into the kerb & channel - not collected from site - main carriageway not swept.	Higgins (Line Marking Crew)	Investigations completed.	Richa. V (Project Eng) Carmen K. (T/Marking Eng.)	Complete	Medium	07/04/2019 Non - Conformance report submitted to FRA for review and acceptance. Corrective measures undertaken to make site site.	Syria Ave, Suva
10	4 April 2019	Public												Permanent pseed warning signs not covered after sealing operations.	Higgins (Sealing Crew)	Investigations completed.	Richa. V (Project Eng.) Jerry. T (H&S Manager)	Complete	High	04/04/2019 Non - Conformance report submitted to FRA for review and acceptance. Corrective measures undertaken to make site site.	Kings Road, Togovere section
10	26 June 2019	Public												During transfer of bitumen from big sprayer to small sprayer there was a few leaks/ spill on the side of the road	Higgins (Sealing team)	Investigations completed.	Richa (Project Eng.) Jerry. T (HSE Manager)	Complete	Medium	27/06/2019 The minor leaks was cleaned straight away and site was made tidy	Nasilivata Road, Suva

Annex – 3 Meeting Minutes of Focused Group Consultation Minutes for Kings Road Rehabilitation Project;

- Tailevu North Women's Group – 16/04/19
- Ra Women's Group – 24/04/19
- Tavua and Ba Women's Group – 26/04/19
- Rakiraki PWD Group – 30/04/19
- Tavua PWD Group – 30/04/19
- Ba PWD Group – 07/05/19

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 16th /04/2019

Time: 10:00am-11:00am

Venue: Mako House, Korovou.

Chair: Samuela Tawakedrau & Filipe Corerega

Recorder: Kelekolio F. Tominiko

Invitees	Initials	Company	Role
Ana Vesikula	AV	Soqosoqo ni Marama	Coordinator
Samuela Tawakedrau	ST	Fiji Roads Authority	Environment Manager
Filipe Corerega	FC	Fiji Roads Authority	Central Environment Officer
Kelekolio Felise Tominiko	KT	Fiji Roads Authority	Assistant Environment Officer
Lote Wailala	LW	Fiji Roads Authority	Fleet
(Refer to Attendance for District Rep)			
Circulate minutes to: All attendees			

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> • Opening Prayer • Brief introduction of FRA Staff & Women District Rep. 	FRA & Women District Rep
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> • Informed the participants the objective of the consultation. • FRA has advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project • Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	FRA
3	Scope of Works, <ul style="list-style-type: none"> • Explains the Scope of Works for the proposed project • 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. • Removal of road layers and installation of new road layers. 	FRA

	<ul style="list-style-type: none"> • Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	
DISCUSSION (QUESTIONS & CONCERNS)		
4	Restroom for Highway Travellers <ul style="list-style-type: none"> • Ana Vesikula enquired about restrooms, if restrooms along Kings Road is part of the proposed project. • Liga Naboko raised her concern on highway travellers travelling from and to Korovou Town. The issue is that highway travellers especially truck drivers going to Natovi jetty relieve themselves alongside the highway which is unhygienic for the public. • Filipe has advised participants that at the moment FRA has no programme for highway restrooms. However, it is possibly that it can be incorporate in future programmes. 	FRA
5	Hand Railings <ul style="list-style-type: none"> • Ana Liga requested if hand railings can be installed on road access to the hospital as to assist patients especially elderlies and people with disabilities. • As advised by Filipe that install of hand railings on road access to Civic institution is not part and partial of this project. For instance, road access to Korovou Hospital. However, as advised by FC that hand railings can be part of this project which can disable friendly. 	FRA
6	Guard Railings <ul style="list-style-type: none"> • As requested by Amelia Valekimo if guard railings can be installed in village frontage for the sole purpose of safety. • As advised by Samuela that Guard railings is part and partial of this project, guard railings will be installed on appropriate sections of the road. 	FRA
7	Bus bays/ Bus Shelters and Bus Stops. <ul style="list-style-type: none"> • Asinate requested if Bus bays can be installed in front of village areas for villagers, as it is concern that villagers utilize nearby market stalls to wait for the bus especially during heavy rains people utilize the market stall, the issue is that these market stalls have no proper roof. • As advised by Samuela that Bus bays and bus stops is part and partial of the proposed project. FRA will investigate where the appropriate bus bay 	FRA
8	Process of getting Approval for Market stall <ul style="list-style-type: none"> • Laisa enquired with FRA of what is the process of building a market stall within the Road reverse boundary. • As advised by Samuela that in order to obtain an approval for market stall is that the local woman association should write to FRA with pictures and design attached to it. FRA will write a letter of consent to Nausori Town Council. Nausori Town Council will then give the approval. 	FRA
9	Other Matters <ul style="list-style-type: none"> • Road Maintenance • Bus Shelter at Nayavu • Road Humps at Dakuivuna • Bus Stop at Veinuqa • Upgrade of Village Access at Naivicula and issue raised on sharp bends in unsealed Roas • Road Safety Awareness. 	FRA (SR)

CONCLUSION		
10	Closing Remarks <ul style="list-style-type: none">• Summary of the Meeting• Closing Prayer.	Soqosoqo ni Marama

Prepared by: Kelekolio Felise Tominiko



Attach:

- Photos
- Attendance List

Attachment 1



Figure1: Participants fill attendance



Figure 2: Soqosoqo ni Marama during the Consultation

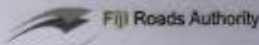


Figure 3: FRA Staff during Consultation.




Figure 4: Discussion Session during Consultation.

Attachment 2



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI
 SUBJECT: ADP Project Consultation Focusing on Women (Talevu North)
 DATE: 16/07/19 (Tuesday)
 TIME: 10:00am
 VENUE: Mako House, Korua

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Aurelia Radumbaga	Sogosoqo		965 7131		A. Radumbaga
Elesi Olo	-	Liuliu ni Sogosoqo	9023699		E.Olo
LUSIA ADI	✓		8022802		L. Adi
ANASEINI MOUNOU	✓ Namalata	Coordinator Namalata	8129147		A.M.
Kepi Nainina	✓ Nayava	TV Coordinator Nayava	8469772		K.Nainina
Sonia Adi	✓		8130089	Soniajohnson@yahoo.com	S. Adi
Isabeta V. Bua	✓	Liuliu ni Sogosoqo	4773131		I. Bua
Yasmea Kasi	✓ Verata		9022425		Y. Kasi
Mera Turavava	✓ Verata				M. Turavava
Asinate Lusi	✓ Naisoga	Co-ordinator Naisoga	9326127		A. Lusi
Ligini S. Soro	Sogosoqo vakavanua TRANA NALOTO	Liuliu ni Sogosoqo	9126634	seasarob7@gmail.com	L. Soro
Maca Adimasasaga	Namalata T/Co.	Co-ordinator	946836		M. Adimasasaga



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI
 SUBJECT: ADP Kings Road Rehabilitation Consultation
 DATE: 16/07/19 (Tuesday)
 TIME: 10:00am
 VENUE: Mako House, Korua

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Ana Vesikula	Sogosoqo Vakavanua	Executive Committee	9275195	ana.vesikula22@gmail.com	A. Vesikula
Esau Turavava	SVT Vakavanua	Vunivatu	9177427	eturavava@gmail.com	E. Turavava
Abi Laisa Vula	SSV Tatalau	Leve ni Komiti	8682697		A. Vula
Kelera Mounou	(Kulu) Sogosoqo vakavanua	Dakuivava	9385430	P.O. Box - 26, Korua	K. Mounou
Sitelso Vanawawa	Dakuivava	Leve ni Komiti			S. Vanawawa
Vasava Marama	Dakuivava		7242300	vanavava.vasava@gmail.com	V. Marama
Sala Turani	Nainina	TRANA - COMA NALOTO	8846555		S. Turani

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 24th /04/2019

Time: 11:00am-1:00pm

Venue: Rakiraki Tanoa Hotel, Rakiraki.

Chair: Samuela Tawakedrau & Filipe Corerega

Recorder: Kelekolio F. Tominiko

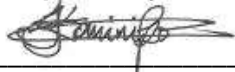
Invitees	Initials	Stakeholders	Role
Timaleti Kalou	TK	Ministry of Women	Women Interest Assistant Officer
Samuela Tawakedrau	ST	Fiji Roads Authority	Environment Manager
Filipe Corerega	FC	Fiji Roads Authority	Central Environment Officer
Kelekolio Felise Tominiko	KT	Fiji Roads Authority	Assistant Environment Officer
Mesake Tamani	LW	Fiji Roads Authority	Engineer
(Refer to Attendance for District Rep)			
Circulate minutes to: All attendees			

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> Opening Prayer Brief introduction of FRA Staff & Participants. 	FRA
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> Informed the participants the objective of the consultation. FRA advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	FRA
3	Scope of Works, <ul style="list-style-type: none"> Explains the Scope of Works for the proposed project 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. 	FRA

	<ul style="list-style-type: none"> Removal of road layers and installation of new road layers. Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	
4	Environmental & Social Impacts and Respective Measures. <ul style="list-style-type: none"> Potential Environmental impacts. Potential Social Impacts. Mitigation Measures 	FRA
5	Safety Road Signs <ul style="list-style-type: none"> Signs are in placed to aware the public of what is ahead especially during construction works on the road. ST advised the participants that these signs have different interpretation but the same meaning. 	FRA
GROUP DISCUSSION (QUESTIONS & CONCERNS)		
6	Group 1 Presentation. <ul style="list-style-type: none"> Request to widening of Footpaths and to be Disable Friendly Improve Drainage System, drainage system to be concrete. Request for every Village sites to have proper road humps and Street lights Improve bridges along Kings Road Request to have restrooms along highways for highway travellers, as this is a concern for women and children travelling from Korovou to Rakiraki, they will have to wait 1-2hours to get to the next town so that they can relieve themselves. Every Schools and Village frontage should have zebra crossing for school children's safety. 	Participants
7	Group 2 Presentation <ul style="list-style-type: none"> Request for Road Humps in Barotu Village Request to have rest rooms To improve drainage system along some road sections Improve bridges in Tokaimalo, Nailawa, Nabalabala and Vunisea as it can affect daily commuting. To have guard railings or hand railings for safety of the pedestrians. 	Participants
8	Group 3 Presentation <ul style="list-style-type: none"> Request for restrooms to be erected alongside Kings Road for Highway travellers Request for a disable friendly footpath for relative with mobility aid. To have road humps, road signs and village sign boards. To have bus shelters and bus bays Improve drainage system. Road sign for crossing. To have guard railings and hand railings for safety and avoid unnecessary crossing. Fix Potholes 	Participants
9	Group 4 Presentation. <ul style="list-style-type: none"> Concern about bus stops and unnecessary, it can cause road congestion and road accidents. Request for Road hump at every village entry. To improve village bus, stop. Concern on road going to Ra High School, there were previous accidents that occurred at this area. Request for road hump or road signs. 	Participants

6	<p>Road Reserve Boundary</p> <ul style="list-style-type: none"> • Elesi Natu enquired about ornament plants and plantation that is within the road reserve boundary. FC advised Elesi Natu that these plants and crop plantation belongs to FRA. • FC advised participants that everything that falls within the road reserve boundary belongs to FRA. • FRA strongly advise communities to avoid planting crops and ornament plants within the road reserve is to make FRA's work easier for future projects. 	FRA
CONCLUSION		
10	<p>Closing Remarks</p> <ul style="list-style-type: none"> • Acknowledgement from Women Rep (Timaleti Kalou) to FRA • Closing Prayer 	<p>Ministry of Women</p> <p>FRA</p>

Prepared by: Kelekolio Felise Tominiko



Attach:

- Photos
- Attendance List

Attachment 1



Figure 1: Participants during the Consultation



Figure 2: A participant expressed her concern during the group presentation session.



Figure 3: FRA Staff (Filipe Corerega) facilitates the consultation.



Figure 4: FRA Staff (Samuela Tawakedrau) talks about road safety and road signs.



Figure 5: Participants present their points during group presentation session.



Figure 6: FRA Engineer (Mesake Tamani) accompany the Environment Team during the consultation.

Attachment 2



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI
 SUBJECT: A126 King Road Project
 DATE: 27/07/19
 TIME: 11:00 am
 VENUE: Rakiraki, Janna Hotel

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Elenoa Adi	Nausori	Turaga	9612140	Nausori Naba	Elenoa
Ane Taufu	Saulotu	Bati	9576320	Saulotu Village	Ane Taufu
Sainiasi Rorod	Dama	Bete	9854445	Dama Village	Rorod
Comari Nai	Tobu		8748422	Tobu Village	Comari
Monica N	Rokovunika		8752225	Rokovunika	Monica N
VASENAI T.	ROKOVUNIKA		7698471		VASENAI T.
YATEA TINAI	NALALAWA		9482041	BOX 951	YATEA TINAI
Elesi Natu	Tobu	Turaga			E. Natu
Laniana Vuni	Matawaki levu	Sauturaga	9771783		Laniana Vuni
Adiwaso V.	Rakiraki	Sauturaga	8700729	wasa.vaks@ of.mot.v.gov.fj	Adiwaso V.
veiana.sabur.comi.	DRUMU	Sauturaga	8994334	5@gmail.com	veiana.sabur.comi.
Anika N. Tura	Nanivuneri	Sauturaga		Nanivuneri	Anika N. Tura



Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
BITERI NAICERY	RAKIRAKI	SAUTURAGA	8885019		BITERI NAICERY
Timotei Kalou	MWCFA	Women Interest Association	9597861	timoteikalou@gmail.com	Timotei Kalou
Aluasi Navodoni	VUNISEA	-	9537701		Aluasi Navodoni
Moe Taloua	BUKU	-	951006		Moe Taloua
Gabita Lomavatu	Ka Nakosa		9940586	Dashman - bukute	Gabita Lomavatu
ADIVULASE T	BAROTU	-	8469772		ADIVULASE T
SEREIA N	BAROTU	-	9598499		SEREIA N
Seini Rasuaki	Rakiraki	-	9046045		Seini Rasuaki
ALITIA TAPALA	Rakiraki	-	8097789		ALITIA TAPALA
LASHARA A.	BUKUTU	-	9677171		LASHARA A.
Amela Seini	BAROTU	-			Amela Seini
KATA VUNISA	BAROM	-	9841414		KATA VUNISA
Valeria Nasou	VUNISEA	Sau Turaga	9638648		Valeria Nasou
MIGAKE TANANI	FISA RAKIRAKI				MIGAKE TANANI

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 26th /04/2019

Time: 10:00am-11:00am

Venue: Ba Civic Hall, Ba.

Chair: Samuela Tawakedrau & Filipe Corerega

Recorder: Kelekolio F. Tominiko

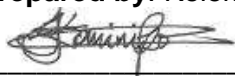
Invitees	Company	Role
Selai Beranadata	Ministry of Women & Social Welfare (MWSW)	Coordinator
Samuela Tawakedrau	Fiji Roads Authority (FRA)	Environment Manager
Filipe Corerega	Fiji Roads Authority (FRA)	Central Environment Officer
Kelekolio Felise Tominiko	Fiji Roads Authority (FRA)	Assistant Environment Officer
Livai Koro	Fiji Roads Authority (FRA)	West Environment Officer
(Refer to Attendance for District Rep)		

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> • Opening Prayer • Brief introduction of FRA Staff & Women District Rep. 	FRA & Women District Rep
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> • Informed the participants the objective of the consultation. • FRA has advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project 	Filipe Corerega (FRA)

	<ul style="list-style-type: none"> Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	
3	<p>Scope of Works,</p> <ul style="list-style-type: none"> Explains the Scope of Works for the proposed project 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. Removal of road layers and installation of new road layers. Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	Filipe Corerega (FRA)
4	<p>Environment & Social Impacts and Respective Measures.</p> <ul style="list-style-type: none"> Potential Environmental impacts. Potential Social Impacts. Mitigation Measures 	Filipe Corerega (FRA)
5	<p>Safety Road Signs</p> <ul style="list-style-type: none"> Signs are in placed to aware the public of what is ahead especially during construction works on the road. ST advised the participants that these signs have different interpretation but the same meaning 	Samuela Tawakedrau (FRA)
DISCUSSION (QUESTIONS & CONCERNS)		
5	<p>Restroom for Highway Travellers</p> <ul style="list-style-type: none"> Sarojani Gounder requested if FRA can incorporate restrooms along the Kings Highway as part of the Scope of works, as this is a concern for women travelling along Kings Highway as they have to wait for hours until they reach the next stop so they can relieve themselves. Selai Beranadata from Ministry of Women, Children and Poverty Alleviation requested if restrooms can be disable friendly. 	Sarojani Gounder (Tugitagi Settlement) Selai Beranadata (MWSW)
6	<p>Process of getting approval from FRA for Market stalls within Road Reserve.</p> <ul style="list-style-type: none"> As advised by Filipe Corerega (FRA) that anything that is constructed within the road reserve boundary belongs to FRA and that includes market stalls constructed within the road reserve without proper approval is illegal. As advised by Mr. Corerega is that the Town Municipality provides the approval to applicant and enforces these laws. The applicant is to apply to the town council for building market stalls within the road reserve boundary, then the Town council will write to FRA on behalf of the applicant. FRA will assess all application. 	Filipe Corerega (FRA)
7	<p>Guard Railings</p> <ul style="list-style-type: none"> Sarojani requested for guardrails in Natawa & Vatutavui for safety especially for school children. Timaleti from Draunivuni requested for guardrails near her house, as she lives alongside the main highway. Her concern is that cars passing her house at a fast pace can be dangerous for her family and neighbours. 	Sarojani Gounder (Tugitagi Settlement)

8	<p>Bus bays/ Bus Shelters and Bus Stops.</p> <ul style="list-style-type: none"> • There was various request for proper bus bay and Bus Shelters, as this was one of the concern raised by participants' buses stops on road causing a road congestion along the highway which most likely can cause a road accident. • Bus Shelters should be disable and elderly friendly. • Request for bus bays to be place at appropriate places, as existing bus bays are placed far from village and settlement sites. 	<p>Aneisi Kubu (Vadravadra Village)</p> <p>Emeli (Sorokoba Village)</p> <p>Salusalu (Natunuku Village)</p>
9	<p>Road Humps and Zebra Crossing</p> <ul style="list-style-type: none"> • Request for road humps and zebra crossing to be placed in schools, villages and settlements, as it is a concern for ongoing vehicles passing through these areas exceeding the speed limit. 	<p>Lavenia Maravu (Sorokoba Village & Drauniyavu Settlement)</p>
CONCLUSION		
10	<p>Closing Remarks</p> <ul style="list-style-type: none"> • Acknowledgement from Selai to FRA • Acknowledgement from Adi Talatoka Tuima • Closing Prayer 	<p>Selai Beranadata (MWSW)</p> <p>Adi Talatoka Tuima (Women's Forum Ba)</p> <p>Livai Koro (FRA)</p>

Prepared by: Kelekolio Felise Tominiko



Attach:

- Photos
- Attendance List

Attachment 1



Figure 1: Participants during Consultation



Figure 2: Participants from different Association.



Figure 3: Filipe Corerega (FRA) facilitates the consultation.



Figure 4: Samuela Tawakedrau (FRA) talks about Road Signs




Figure 5: Closing Remarks from Ministry of Women Rep




Figure 6: Closing Remarks from the President of the Women's Forum in Ba.

Attachment 2



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI
 SUBJECT: Final Ed Consultation
 DATE: 25/07/19
 TIME: 11:00am
 VENUE: Bo Cas Hill

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
1 Adi Talatoka Tinaua		Group B.P. Women's Forum/PS. Vase	9020641	Specicob@BA	Adi Tinaua
2 Liliava Lotu		Umbrella Women's Preside	283301	VunioGilaRa	Liliava
3 Tinaima Raagia		(FHW) VunioGilaRa	9662084	Box 556	Tinaima
4 Keijeli Aditambala		CHW - VunioGilaRa			Keijeli
5 Pansani Pi		Secretary Women's Club VunioGilaRa	9003485		Pansani
6 Pansani Piley		Secretary TajiTaji Matiu Sanga			Pansani
7 Sarawani Gaudel		President Tarua Women's Forum	9933289	SarawaniGaudel@fja.com	Sarawani
8 ICPM GOND-D.		Natu/Natu's	994940		ICPM
9 Muni Shalini		Sita Ram Women's Club	9589675	Box 726 Tana	Muni
10 Pram Lata		Sita Ram Women's Club	9436429	Box 1064 Tana	Pram
11 MAYA WATI		Sita Ram Women's Club	8298938	Box 804 Tana	Maya
12 Manina Katakala		Narewa			Manina



Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
12. Unani Batsawa	Tana Disabled Org.	Unani Batsawa (Tana)	2099941	unani.batsawa@fja.com	Unani
13 Ekari Irawama			9569541	Dramini	Ekari
14 Timaleti Nalu	Sogosoqo V/Matua		8790902	Timaleti@fja.com	Timaleti
15 Vateria Raibula	Women's Club	President	9354437	vateria@fja.com	Vateria
16 Asenaca Ranitu	Vatutavu Women's Club	President	9040485 8744540	vatutavu	Asenaca
17 Sarasoni Neila	Vatutavu		9637931	vatutavu	Sarasoni
18 Vasani Oba	Sasa W.C.		9733282	Sasa	Vasani
19 Selania Senmoli	Sasa W/Club	Mataqali	9864885		Selania
20 Anefa Vere	Natalecake W.C.		9471455		Anefa
21 Kevasa Naisani	Natu/Natu's		9721224 940219		Kevasa
Sereana Marana	Natalecake C.H.W.		9318586		Sereana
Mesani Natu	Natunuku				Mesani
Seta Natunuku	Natunuku				Seta
ELECI RIMATI	Sogosoqo V/Matua		2767444		ELECI



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI

SUBJECT: Kiwa Rd Consultation
 DATE: 29/07/18
 TIME: 11:00am
 VENUE: Ra Out Hall

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Rusila Nagasau	Beauty Womens SVM	Treasurer	8446816		<i>Rusila</i>
Sala Tini	Korovou SVM	Member	2935552		<i>Sala</i>
Lilivua Maria	Korovou SVM	Member	2935552		<i>Lilivua</i>
Savatra Rogati	Korovou SVM	Member			<i>Savatra</i>
Suliana Tini	Korovou Tavua	Womens Club	2163400		<i>Suliana</i>
Losatina N.	Korovou	Member	-		<i>Losatina</i>
Salusala Saibua	Natunuku (CHW)		8448394		<i>Salusala</i>
Vilimaina Gai	Natunuku				<i>Vilimaina</i>
Vasili Lesi	VATUTAVU	Trustee	276103		<i>Vasili</i>
LUSA LUTUA	VATUTAVU	Secretary	2948170		<i>LUSA</i>
ARIETA WDA	VATUTAVU	Nosi ni Korou	9032272		<i>ARIETA</i>
Mariano Kalakala	Narewa	-			<i>Mariano</i>



Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Lavenia Marani	AMBEROZ W/C	CAUNIVAVU	9004937		<i>Lavenia</i>
Emali Vitikera	R.M.V. Womens Club	President	2774895		<i>Emali</i>
Anaise Kih.	Soposopo ni Marau	Mata ni Tikia (Bulu)	8014734		<i>Anaise</i>
Sarajani Gowden	Tavak Womens Bureau	President	9932289	sarajini-gowden@gmail.com	<i>Sarajani</i>
Pawati Pillay	Taji Taji M.S.		9003985		<i>Pawati</i>
Rejidi Kalakala	CHW - Narewa				<i>Rejidi</i>
	CHW - Narewa	Secretary	837056		<i>Rejidi</i>
Tinaima Rogia (CHW)	Vunivalua	(CHW) Vuni Bloua	9652084		<i>Tinaima</i>
Liliana Lora	Lini ni Marau	Vunivalua	283301		<i>Liliana</i>

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 30th /04/2019

Time: 10:00am-11:00am

Venue: Rakiraki District Office, Rakiraki.

Chair: District Officer Rakiraki

Recorder: Kelekolio F. Tominiko

Invitees	Company	Role
Timaleti Kalou	Ministry of Women & Social Welfare (MWSW)	Women Interest Assistant Officer.
Elimi .R	Rakiraki District Office (RDO)	District Officer
Samuela Tawakedrau	Fiji Roads Authority (FRA)	Environment Manager
Filipe Corerega	Fiji Roads Authority (FRA)	Central Environment Officer
Kelekolio Felise Tominiko	Fiji Roads Authority (FRA)	Assistant Environment Officer
Mesake Tamani	Fiji Roads Authority (FRA)	Engineer
(Refer to Attendance for District Rep)		

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> • Opening Prayer • Brief introduction of FRA Staff & Stakeholder Reps. 	FRA & PWD Rep
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> • Informed the participants the objective of the consultation. • FRA has advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project • Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	Filipe Corerega (FRA)
3	Scope of Works, <ul style="list-style-type: none"> • Explains the Scope of Works for the proposed project • 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. • Removal of road layers and installation of new road layers. • Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	Filipe Corerega (FRA)

4	Environment & Social Impacts and Respective Measures. <ul style="list-style-type: none"> • Potential Environmental impacts. • Potential Social Impacts. • Mitigation Measures 	Filipe Corerega (FRA)
5	Safety Road Signs <ul style="list-style-type: none"> • Signs are in placed to aware the public of what is ahead especially during construction works on the road. • ST advised the participants that these signs have different interpretation but the same meaning 	Filipe Corerega (FRA)
DISCUSSION (QUESTIONS & CONCERNS)		
5	Restroom for Highway Travellers <ul style="list-style-type: none"> • Mr. Nemani requested FRA if Restrooms can be incorporated in the Scope of Works along Kings Highway for people with disabilities travelling along Kings High, if these facilities can be disable friendly as well. 	Mr. Nemani (People with Disability Association)
7	Hand Railings <ul style="list-style-type: none"> • Mr. Tomasi requested if FRA can provide hand railings to assist people using stretchers to walk on the sidewalk and requested if hand railings can be place on the side of the road, as it is a protective mechanism for pedestrians. 	Mr. Tomasi (People with Disability Association)
8	Bus bays/ Bus Shelters and Bus Stops. <ul style="list-style-type: none"> • Mr. Nemani requested FRA if Bus Shelters and Bus Bays can disable and elderly friendly. 	Mr. Nemani (People with Disability Association)
CONCLUSION		
10	Closing Remarks <ul style="list-style-type: none"> • Acknowledgement from Mr. Elimi • Closing Prayer 	Elimi. R (District Officer)

Prepared by: Kelekolio Felise Tominikos



Attach:

- Photos
- Attendance List

Attachment 1



Figure 1: Participants during Consultation



Figure 2: Relevant stakeholders during the Consultation.



Figure 3: Filipe Corerega (FRA) facilitates the consultation.



Figure 4: Mesake Tamani (FRA) talks about FRA's initiative.



Figure 5: Closing Remarks from Rakiraki District Officer



Figure 6: Reps from different Stakeholders

Attachment 2



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI

SUBJECT: ABB Kings Project Consultation

DATE: 20/04/19

TIME: 9:30am

VENUE: Ra Taan Council

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Nemani Rabuli	R PDA	Perasitadi	9120182	nenani.rabuli.com@gmail	<i>[Signature]</i>
Tomasi Niyasano		V/P	8361333	-	<i>[Signature]</i>
Doris Naitoguni	Social Welfare	Welfare Officer Ra.	9088708	gnaitoguni@gmail.com	<i>[Signature]</i>
Timotei Kalas	women	women Interest Asst. Ra.	9577861	timotei.kalasa@gmail.com	<i>[Signature]</i>
Felipe Tanakala	Ministry of Health	Health Inspector	6694368	tanakalafelipe@gmail.com	<i>[Signature]</i>
Megake Tamani	FRA				<i>[Signature]</i>
Alavano Dio	Ministry of forestry	FG kabinaki	2069277	alavanoalavano@gmail.com	<i>[Signature]</i>
Isipi Mavinava	Ra Disease Care As.	Resident	9240714	-	<i>[Signature]</i>
Elini Rokela	Parasitadi Dev.	P.A R	9937544	elinirokela@gmail.com	<i>[Signature]</i>

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 30th /04/2019

Time: 1:00pm-2:00pm

Venue: Tavua District Office, Tavua.

Chair: Shereen Lata Tavua District Officer


Recorder: Kelekolio F. Tominiko

Invitees	Company	Role
Sitiveni SB Yanuyanutawa	National Council for Persons with Disabilities (NCPD)	Chief Executive Officer
Samuela Tawakedrau	Fiji Roads Authority (FRA)	Environment Manager
Filipe Corerega	Fiji Roads Authority (FRA)	Central Environment Officer
Kelekolio Felise Tominiko	Fiji Roads Authority (FRA)	Assistant Environment Officer
(Refer to Attendance for District Rep)		

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> Opening Prayer Brief introduction of FRA Staff & Women District Rep. 	Sitiveni Yanuyanutawa (NCPD)
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> Informed the participants the objective of the consultation. FRA has advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	Filipe Corerega (FRA)
3	Scope of Works, <ul style="list-style-type: none"> Explains the Scope of Works for the proposed project 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. Removal of road layers and installation of new road layers. Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	Filipe Corerega (FRA)

4	Environment & Social Impacts and Respective Measures. <ul style="list-style-type: none"> Potential Environmental impacts. 	Filipe Corerega (FRA)
5	Safety Road Signs <ul style="list-style-type: none"> Signs are in placed to aware the public of what is ahead especially during construction works on the road. ST advised the participants that these signs have different interpretation but the same meaning 	Samuela Tawakedrau (FRA)
DISCUSSION (QUESTIONS & CONCERNS)		
6	Hand Railings <ul style="list-style-type: none"> Request to have hand railings installed on the side of footpaths to assist people with disabilities and elderlies. 	Dr. Sitiveni (NCPD)
7	Bus bays/ Bus Shelters and Bus Stops. <ul style="list-style-type: none"> There was various request for proper bus bay and Bus Shelters, as this was one of the concern raised by participants' buses stops on road causing a road congestion along the highway which most likely can cause a road accident. Bus Shelters should be disable and elderly friendly. Request for bus bays to be place at appropriate places, as existing bus bays are placed far from village and settlement sites. 	Unaisi Bakewa (Tavua Disable Rep)
8	Sidewalks <ul style="list-style-type: none"> As advised by Dr. Sitiveni that if FRA should consider People with Disabilities when designing footpaths, footpaths should be disable and elderly friendly. To incorporate international design standards to this Kings Road Project especially the pavement design. 	Dr. Sitiveni (NCPD)
9	Other Matters: <ul style="list-style-type: none"> Land Acquisition/ Compensation (If other lands are affected) Illegal Parking on footpath. 	-
CONCLUSION		
10	Closing Remarks <ul style="list-style-type: none"> Acknowledgement from Dr. Sitiveni to FRA Acknowledgement from Shereen Lata to FRA 	Dr. Sitiveni (NCPD) Shereen Lata (DO)

Prepared by: Kelekolio Felise Tominiko



Attach:

- Photos
- Attendance List

Attachment 1



Figure 1: Participants during Consultation



Figure 2: Participants fill out attendance list.



Figure 3: Filipe Corerega (FRA) facilitates the consultation.



Figure 4: Dr. Sitiveni and Disable Rep during FRA Presentation.




Figure 5: Participants from different stakeholders

















Figure 6: Discussion session after presentation

Attachment 2

Name: TAWUA Subject: A08 Kings Road Project Consultation
 Date: 30/04/19
 Time: 1:00pm



Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
Alvin Kumar	Social welfare	welfare officer	9627887	alvin.kumar@govet.gov.fj	
Amali Koronawa	Health	Subdiv. Nurse Manager	9091018	amali.koronawa@health.gov.fj	
Silas Baranadeta	Dept of Women	Women In-charge	9371932	silas.baranadeta@govet.gov.fj	
Naitalione Localico	Ministry of Education	Education officer	9869746	naitalione.localico@govet.gov.fj	
Ionaisi Ranaivo	UGO Tawua	Service RC	9717810	ionaisi.ra@fj	
Ravinesh Choud	Sanitation Dept	Officer-in-charge	9922345	ravineshchoud@sanitation.gov.fj	
Kanta Mani	Library	Librarian	8632264	kanta.mani@govet.gov.fj	
Rodney Rao	NFA - Tawua	Officer-in-charge	9987512	rodney.rao@nfa.gov.fj	
Kishor Kumar	B.A.C TOKO	Admny Council	9213120	kishorkumar@baca.gov.fj	
Unaisi Bakawa	Tawua Disable Representative	Secretary - Tawua DPO	2099941	unaisibakawa@yahoo.com	
Shreen Lata	NGO Tawua	NGO Tawua	9937275	shreen.lata@govet.gov.fj	
Nunia Ramprasad	CBRO Tawua	CBRO Tawua	9220665	nutunia@cbro.gov.fj	
Filipe Coroneo	FRA	EO - Central	8958920	filipe.coroneo@fra.gov.fj	
Kelekolio Taminko	FRA	AEO - Central	922667	kelekolio.taminko@fra.gov.fj	
Simele Taminko	FRA	EM	9910402	simele.taminko@fra.gov.fj	

4/14

MEETING MINUTES

Project: Kings Road Rehabilitation Consultation

Date: 07th /05/2019

Time: 11:00am-12:00pm

Venue: Social Welfare Office, Ba.

Chair: Elisha Joshua Ba District Officer

Recorder: Kelekolio F. Tominiko

Invitees	Company	Role
Elisha Joshua	Ba District Office	District Officer
Samuela Tawakedrau	Fiji Roads Authority (FRA)	Environment Manager
Filipe Corerega	Fiji Roads Authority (FRA)	Central Environment Officer
Kelekolio Felise Tominiko	Fiji Roads Authority (FRA)	Assistant Environment Officer
(Refer to Attendance for District Rep)		

No.		Action by
INTRODUCTION		
1	Welcome & Introduction <ul style="list-style-type: none"> Opening Prayer Brief introduction of FRA Staff & Women District Rep. 	Elisha Joshua (DO)
2	Objective & Purpose of the Consultation <ul style="list-style-type: none"> Informed the participants the objective of the consultation. FRA has advised participants that this project is funded by ADB and WB. However, it is one of ADB's criteria to fund this project is to we and engaging focal groups such as women and people with disabilities in the designing phase of this project Informed participants that a similar consultation was undertaken last year (December) with villagers living across Kings Road focusing Land Owning Unit. 	Filipe Corerega (FRA)

3	Scope of Works, <ul style="list-style-type: none"> Explains the Scope of Works for the proposed project 12meters from the centre line to the footpath from both side. Approximately 4 meters from centre line to pavement. Removal of road layers and installation of new road layers. Bus bay, Bus Shelters, appropriate guard rails, streetlights and new footpaths will be installed as part of the Scope of works. 	Filipe Corerega (FRA)
4	Environment & Social Impacts and Respective Measures. <ul style="list-style-type: none"> Potential Environmental impacts. Potential Social Impacts. Mitigation Measures 	Filipe Corerega (FRA)
5	Safety Road Signs <ul style="list-style-type: none"> Signs are in placed to aware the public of what is ahead especially during construction works on the road. ST advised the participants that these signs have different interpretation but the same meaning 	Samuela Tawakedrau (FRA)
DISCUSSION (QUESTIONS & CONCERNS)		
6	Hand Railings <ul style="list-style-type: none"> Request to have hand railings installed on the side of footpaths to assist people with disabilities and elderlies. Request if Hand railings can be placed on the road side to prevent any road incidents for pedestrians. 	Shabana Buksh (Social Welfare)
7	Asphalt and Cheap Seal <ul style="list-style-type: none"> A recommendation from a Social officer if FRA can use asphalt mixture for village frontage because cheap seal is rough surface where loose gravel tends to fly when a vehicle passes by, this could be a concern for pedestrians especially people with disabilities and children. 	Alvin Kumar (Social Welfare)
8	Rock/ Gravel Source <ul style="list-style-type: none"> Mr. DO advised FRA that some villages in the province of Ba have active rock pits (Nasolo & Nataleicake), if FRA is considering extracting rocks from these land owners as it will cut on transportation cost for FRA as the rock pit is nearby the project sites. Request to install Street lights for Sasa & Natunuku Village as they have been requesting over the years. 	Elisha Joshua (Ba District Office)
9	Bus Disable Friendly <ul style="list-style-type: none"> Enquire about bus disable friendly, if FRA can assist in getting these buses into Fiji. However, advised by Mr. Joshua that LTA is in charge of buses that is imported in Fiji. 	Mataiasi Nakaroti (Disable Rep) Elisha Joshua (District Officer)
10	Road Signs & Walkway markings <ul style="list-style-type: none"> Request for road markings and road signs for visual impairment 	Ana Tuiova

		(Ba School for Special Education)
CONCLUSION		
11	Closing Remarks <ul style="list-style-type: none">Acknowledgement from Elisha Joshua to FRA	Elisha Joshua (District Officer)

Prepared by: Kelekolio Felise Tominiko



Attach:

- Photos
- Attendance List

Attachment 1



ATTENDANCE LIST/ TIKO RAWA ENA BOSE KACIVI

SUBJECT: Kings Point Rehabilitation Consultation

DATE: 09/05/19

TIME: 12:00pm

VENUE: Bo

Name/ Yaca	Organisation/ Mataqali	Designation/ Tutu Vakavanua	Mobile/ Naba ni Televoni	Email Address	Sign/ Saini
MATIASI NAKAROTI	PWD	VILLAGE	8034 638	-	<i>[Signature]</i>
MORELA SIKIYAKI	PWD	VILLAGE	9937767	-	<i>[Signature]</i>
Ana Tulova	Bo Sch for Sp Ed	Head Teacher	8652910	boopedn@connect.com.fj	<i>[Signature]</i>
Shabana Buksh	Social welfare	Welfare Officer	9963287	shabana.buksh@govnet.gov.fj	<i>[Signature]</i>
E. JOSHUA	RA DISTRICT OFFICE	RA OFFICE	9937585	elijahjoshua@gmail.com	<i>[Signature]</i>
Alvin Kumar	Social welfare	welfare officer	9687887	alvin.kumar@govnet.gov.fj	<i>[Signature]</i>
Rupe. Coreraga	FRA	Environment officer	8958920	Rupe Coreraga@fjroads.org	<i>[Signature]</i>
Kelekolio F. TaminiKO	FRA	Asst Environment Officer	9224607	Kelekolio.TaminiKO@fjroads.org	<i>[Signature]</i>
Samuela Tamakelashvili	FRA	Env. Manager	9904052	Samuela.Tamakelashvili@fjroads.org	<i>[Signature]</i>

Kelekolio.TaminiKO@fjroads.org